COMMISSIONERS' MINUTES KITTITAS COUNTY, WASHINGTON AGENDA SESSION REGULAR MEETING

TUESDAY 10:00 A.M. APRIL 2, 2024

Board members present: Chairman Brett Wachsmith and Commissioner Cory Wright. Excused: Vice-Chairman Laura Osiadacz.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Office Administrator; Josh Frederickson, Public Works Director; Cameron Curtis, Engineer; Jamye Ayling, Planning Manager; Candi Blackford, Chief Administrator; Chelsey Loeffers, Public Health Director; Mark Cook, Public Works Director; Jeanne Killgore, Human Resources Director; Amy Cziske, Treasurer; Brian Carlson, Budget & Finance Director; Ed Buntin, Jail Lieutenant; Jesse Eldred, Deputy Prosecutor; Stephanie Hartung, Chief Civil Deputy Prosecutor; Kady Porterfield, Event Center Director; Devin Duncan, Law & Enforcement Clerk; Bryan Elliott, Auditor; Patti Stacey, Facilities Director; Arden Thomas, Water Resource Manager; Kasey Knutson, Special Programs Coordinator; Chris Horner, Deputy Prosecutor; and approximately 10 members of the public.

CALL TO ORDER

Chairman Wachsmith called the meeting to order.

PLEDGE OF ALLEGIENCE

Chairman Wachsmith led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES

Kady Porterfield, Event Center Director, introduced Abbie Elliott as their new Accounting Assistant III.

PROCLAMATION NATIONAL COUNTY GOVERNMENT MONTH COMMISSIONERS

Commissioner Wright moved to approve a Proclamation, declaring April 2024, as National County Government Month in Kittitas County. Chairman Wachsmith seconded. Motion carried 2-0.

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AWARDS & RECOGNITIONS - NONE

APPROVED 4-16-2024

APPROVAL OF AGENDA

Commissioner Wright moved to approve the Agenda, as amended, by removing Consent Items M & Z from the Agenda, and to move Consent Item AF to Board Discussion & Decision. Chairman Wachsmith seconded. Motion carried 2-0.

CONSENT AGENDA

At the conclusion of reviewing each item Commissioner Wright moved to approve the Consent Agenda, as amended, by removing Items M & Z from the Agenda, and to move Item AF to Board Discussion & Decision. Chairman Wachsmith seconded. Motion carried 2-0.

MINUTES

DATE	MINUTES
2-13-2024	HR Study Session
2-21-2024	Solid Waste/Maintenance Study Session
2-28-2024	Public Health Study Session
3-4-2024	BoCC Office Admin Meeting
3-5-2024	BoCC Public Hearing
3-5-2024	BoCC Agenda Session
3-6-2024	Sheriff's Study Session
3-11-2024	BoCC Office Admin Meeting
3-11-2024	CDS Study Session - Cancelled
3-11-2024	DPW Study Session - Cancelled
3-12-2024	HR Study Session
3-12-2024	Solid Waste/Maintenace Study Session
3-15-2024	Executive Session
3-18-2024	BoCC Admin Meeting - Cancelled
3-19-2024	Agenda Session - Cancelled
3-25-2024	DPW Study Session
3-25-2024	Event Center Study Session

AGREEMENT

CHAMBER OF COMMERCE

COMMISSIONERS

Approve a Professional Services Agreement LT-2024-001 between Kittitas County and the Kittitas County Chamber of Commerce, to provide tourism and marketing outreach/education; website maintenance and social media; marketing and advertising; event management; and Kittitas County Recreation and Tourism Plan execution, from January 1, 2024, through December 31, 2024.

LETTER

RELL'S FIRE PROTECTION GROUP

EVENT CENTER

Approve a letter to Rell's Fire Protection Group, Inc. notifying them that Kittitas County will no longer require their services, effective April 30, 2024.

Approve Setting a Public Hearing to consider an Ordinance Amending Kittitas County Code Chapter 18.02, to be held on Tuesday April 16, 2024, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West $5^{\rm th}$ Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

SPECIAL EVENT

HI-90 GRINDY 90 MILE BIKE RIDE

COMMISSIONERS

Approve a Special Event Application to hold the HI-90 Grindy-90 Mile Bicycle Ride, to be held on Saturday June 8, 2024, conditioned upon meeting the recommendations from various County departments.

SPECIAL EVENT

"YOUR CANYON FOR A DAY"

COMMISSIONERS

Approve a Special Event Application to hold the annual "Your Canyon for a Day" event on May 19, 2024, conditioned upon meeting the recommendations from various County departments.

SPECIAL EVENT

GREAT BEAR GRAVEL RACE

COMMISSIONERS

Approve a Special Event Application to hold the Great Bear Gravel Race Bike Ride, on Saturday July 20, 2024, conditioned upon meeting the recommendations from various County departments.

RESOLUTION 2024-054 CENTRAL SERVICES SIMPLIFIED INDIRECT COST AUDITOR

Approve Resolution No. 2024-054, Adopting the Central Services Simplified Indirect Cost Allocation Plan for Budget Year 2024, adopting a rate of 13%, effective January 1, 2024.

RESOLUTION 2024-055 PH SIMPLIFIED INDIRECT COST PUBLI

PUBLIC HEALTH

Approve Resolution No. 2024-055, Adopting the Kittitas County Public Health Department Simplified Indirect Cost Allocation Plan, adopting a rate of 14.5%, effective January 1, 2024.

AGREEMENT AT WORK! PUBLIC HEALTH

Approve a Professional Services Agreement DD-24-001, between Kittitas County and At Work! to provide services for people with developmental disabilities from March 1, 2024, through June 30, 2024.

AGREEMENT ABILITY PUBLIC HEALTH

Approve a Professional Services Agreement DD-24-0002, between Kittitas County and Ability, to provide services for people with developmental

disabilities from March 1, 2024, through June 24, 2024.

CONTRACT

DEPARTMENT OF HEALTH

PUBLIC HEALTH

Approve and authorize the Public Health Director to sign Amendment Number 18 to Contract #CLH31015, between the Department of Health and the Kittitas County Public Health Department, from January 1, 2022, through December 31, 2024, decreasing the amount by \$206,537.00, for a revised maximum consideration of \$5,995,165.00.

REQUEST TO SET A PUBLIC HEARING TO CONSIDER CHANGES TO THE KITTITAS COUNTY CODE CHAPTERS 13.04 ON SITE SEWAGE DISPOSAL SYSTEMS AND CHAPTER 13.20 SOLID WASTE HANDLING - ITEM REMOVED FROM THE AGENDA

AGREEMENT

JOHNSON CONTROLS FIRE PROTECTION

MAINTENANCE

Approve and authorize the Facilities Director signature on Service Agreements with Johnson Controls Fire Protection, to provide fire monitoring, inspections and service for all of the County buildings.

SET PUBLIC HEARING

SURPLUS COUNTY PROPERTY

MAINTENANCE

Approve Setting a Public Hearing to consider surplusing County property known as Parcel 403834, located at 1200 E. University Way, Ellensburg, WA and setting a minimum price for the property, to be held on Tuesday April 16, 2024, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

AGREEMENT

AMENDMENT NO. 2 - SCS ENGINEERS

MAINTENANCE

Approve Amendment No. 2 to the Professional Services Agreement between Kittitas County and SCS Engineers, adjusting the total contract amount to \$1,051,944.00.

AGREEMENT

BINFORD METALS

SOLID WASTE

Approve a Professional Services Agreement between Kittitas County and Binford Metals, to provide recycling of Scrap Metal services, effective April 4, 2024.

MEMORANDUM OF UNDERSTANDING THE SEATTLE POLICE DEPT.

SHERIFF

Acknowledge a Memorandum of Understanding between The Seattle Police Department and Kittitas County Sheriff's Office, in the amount to not exceed \$15,000.00, to reimburse the costs related to Internet Crimes Against Children investigations, from January 1, 2024, through September 30, 2024.

Acknowledge a Washington Association of Sheriffs & Police Chiefs Traffic Safety Grant, in the amount of \$4,000.00, to purchase (8) FST's, from January 31, 2024, through October 4, 2024.

AGREEMENT

COMPASSDIRECT HEALTHCARE

SHERIFF

Approve a Professional Services Agreement between Kittitas County and CompassDirect Healthcare, to provide behavioral health related needs at the Kittitas County Jail utilizing the $1/10^{\rm th}$ of 1% Mental Health and Chemical Dependency Tax, through December 31, 2025.

AGREEMENT

COMPASSDIRECT HEALTHCARE

SHERIFF

Approve a Professional Services Agreement between Kittitas County and CompassDirect Healthcare, to provide access to medically trained personnel to provide prompt access to treatment for Opioid Use Disorder (OUD), through September 30, 2026.

RESOLUTION 2024-056

CITY OF SELAH

SHERIFF

Approve Resolution No. 2024-056, Authorizing an Interlocal Agreement between the City of Selah and Kittitas County, for the Housing of Inmates, through December 31, 2025.

SET PUBLIC HEARING

SUNCADIA SOCIAL PRELIMINARY PLAT

CDS

Approve Setting a Public Hearing to consider the Suncadia Social Preliminary Plat, to be held on Tuesday April 16, 2024, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2024-057 LIBERTY RD SWAUK CREEK BRIDGE PROJECT PUBLIC WORKS

Approve Resolution No. 2024-057, Awarding a Contract for the Liberty Road Swauk Creek Bridge Replacement Project (CRP 306-21) and to Authorize the County Engineer to sign Contract documents.

CALL FOR BIDS

2024 ANNUAL STRIPING PROGRAM

PUBLIC WORKS

Approve a Notice of Call for Bids for the 2024 Annual Striping Program, to be accepted until April 18, 2024, at 10:00 a.m. at 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

REQUEST TO APPROVE A RESOLUTION TO RE-AUTHORIZE THE CHAIR'S SIGNATURE ON THE DUNFORD BARN QUILT CLAIM DEED - ITEM REMOVED FROM THE AGENDA

Approve Setting a Public Hearing to consider equipment surplus (CDS Nissan Frontier) to Kittitas County's needs and to authorize disposal of the same in accordance with RCW 36.34.080, to be held on Tuesday April 16, 2024, at 2:00 p.m. in the Commissioners Auditorium, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2024-058

CONSERVATION DISTRICT

PUBLIC WORKS

Approve Resolution No. 2024-058, Authorizing an Amendment to the Interlocal Agreement between Kittitas County and Kittitas County Conservation District for Implementation on the Voluntary Stewardship Program.

SET PUBLIC HEARING

SURPLUS EQUIPMENT

PUBLIC WORKS

Approve Setting a Public Hearing to consider equipment surplus (E.R.&R. #32, #33, #197) to Kittitas County's needs and to authorize disposal of the same in accordance with RCW 36.34.080, to be held on Tuesday April 16, 2024, at 2:00 p.m. in the Commissioners Auditorium, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2024-059

ELLENSBURG RC FLYERS

PUBLIC WORKS

Approve Resolution No. 2024-059, Authorizing a Revocable License with the Model Airplane Club for Use at Bowers Field.

RESOLUTION 2024-061

ASPECT CONSULTING

PUBLIC WORKS

Approve Resolution No. 2024-061, Authorizing the Selection of Aspect Consulting as Public Works On-Call Task Order Consultant for Water Banking Program Support Services for Up to a Three-Year Period of Service and to Authorize the County Water Resource Manager to Sign Said Contract.

RESOLUTION 2024-060

OFFICIAL COUNTY NEWSPAPER

COMMISSIONERS

Approve Resolution No. 2024-060, Awarding a Contract for the Official County Newspaper, to the Daily Record, beginning July 1, 2024, through June 30, 2025.

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS

APPLICATION ODD FELLOWS LODGE 20 HOUSING PROJECT PUBLIC HEALTH

Commissioner Wright moved to remand back to Staff, the Odd Fellows Lodge 20 Housing Project's request for \$338,000.00 to be funded through the Affordable and Supportive Housing Sales Tax Revenue and Affordable Hosing Surcharge Fee Revenue (Fund 112). Chairman Wachsmith seconded. Motion carried 2-0.

RESOLUTION BROADBAND PROFESSIONAL SERVICES PUBLIC WORKS

Commissioner Wright moved to continue the proposed Resolution Authorizing the Public Works Director to Sign the Broadband Professional Services Agreement with Consolidated Communications of Washington Company, LLC, the 2:00 p.m. Public Hearing on April 2, 2024, following the Public Hearing scheduled to consider a Countywide Telecommunications Franchise with Consolidated Communications of Washington Company, LLC. Chairman Wachsmith seconded. Motion carried 2-0.

RESOLUTION 2024-051 BALLOT PROPOSITION NO. 1 - KITTCOM COMMISSIONERS

Chairman Wachsmith noted receipt of comments which were submitted into the record from Commissioner Osiadacz, who was not available to attend the Agenda Session.

Commissioner Wright moved to approve Resolution No. 2024-051, Supporting Kittitas County Ballot Proposition No. 1 KITTCOM Emergency Communications and Facilities Sales and Use Tax. Chairman Wachsmith seconded. Motion carried 2-0.

MISCELLANEOUS - NONE

EXECUTIVE SESSION

At 11:07 a.m. Chairman Wachsmith announced the Board would recess into an Executive Session for 10 minutes with Mark Cook, Public Works Director, and Stephanie Hartung, Chief Civil Deputy Prosecutor, under RCW 42.30.110(b) to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. Action was anticipated.

At 11:17 a.m. the Board reconvened out of Executive Session. There was no action taken.

At 11:17 a.m. Chairman Wachsmith announced the Board would recess back into an Executive Session for 10 minutes with Mark Cook, Public Works Director, and Stephanie Hartung, Chief Civil Deputy Prosecutor, under RCW 42.30.110(b) to consider the selection of a site or the purchase when public knowledge regarding such consideration would cause a likelihood of increased price. Action was anticipated.

At 11:27 a.m. the Board reconvened out of Executive Session. The Board directed Staff to work on a one-year extension with Grant County PUD.

At 11:28 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 10 minutes with Jeanne Killgore, Human Resource Director, Chris Horner, Deputy Prosecutor, and Stephanie Hartung, Chief Civil Deputy Prosecutor, to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action, hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 11:38 a.m. the Board reconvened out of Executive Session. No action was taken.

At 11:38 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 10 minutes with Jeanne Killgore, Human Resource Director, Chris Horner, Deputy Prosecutor, and Stephanie Hartung, Chief Civil Deputy Prosecutor, to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action, hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated. At 11:48 a.m. the Board reconvened out of Executive Session. No action was taken.

ADJOURNMENT

The meeting concluded at 11:38 a.m.

CLERK OF THE BOARD

KITTITAS COUNTY COMMISSIONERS KITTITAS COUNTY, WASHINGTON

Brett Wachsmith, Chairman